



# DISTRICT 2 DOING GOOD 2GETHER SERVICE PROJECT GUIDELINES

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Projects should be well defined, including maps to locations, scope of work and an assigned project coordinator who is familiar with the project. If your project is selected, a meeting will be scheduled with the assigned team leader to discuss details. **The project date (day of service) must occur between September 1, 2023 - February 17, 2024.**

**Please Note:** Project recipients must be within the boundaries of California Parks and Recreation Society, District 2. Agencies do not need to be current members to participate.

## Project Should Include:

- Be complete in a maximum of 4 hours
- Clearly defined scope of work
- Easy to reach area
- Lower level skilled – manual labor
- Average person can complete work
- Leaders who understand scope of work
- Team building activity, requiring a minimum of 15 and a maximum of 30-40 volunteers.
- Can request support to bring tools & equipment necessary to complete work (not guaranteed)
- Social interaction/communications with owner or provide a social benefit for community
- Have paint or other selected materials on site
- All materials and supplies to complete work on site (paid by project recipient and not volunteers)
- Simple, no permit type work
- Provide any waivers that need to be signed, for liability purposes, by volunteers

## Project Should Avoid:

- ·Multi-day project:
- ·Being ambiguous or having too broad of a scope
- ·Difficult or potentially dangerous work (Roofs, gutter replacement, etc.)
- ·Projects requiring many vehicle miles
- ·Journeyman level skill (electrical re-wiring)
- ·Requires licensed professional or journeyman level expertise
- ·Sent without leader or without a pre-meeting
- ·Does not meet minimum volunteers needed number
- ·No leadership, just sent out to do work
- ·Using owner's tools and/or equipment
- ·Leave debris at site for others to remove
- ·No contact with owner or other community benefit
- ·Run around trying to locate materials
- ·Out of pocket expenses or use of personal credit cards
- ·Expensive with little manual labor
- ·Require permit or engineering

## Suitable Projects:

- ·Landscaping, trimming, clearing brush, planting trees
- ·Moving earth, sawdust, and bark chips
- ·Painting exteriors (less than 4 hours total)
- ·Painting one room (furniture already moved)
- ·Trash disposal and general clean up
- ·General building cleaning
- ·Clean creek of trash and brush
- ·Graffiti removal
- ·Wipe down and clean old Library books
- ·Gardening and weeding

## Projects Not Suitable:

- Projects that can't be completed in a maximum of 4 hours
- Physical limitations – Worker's Compensation
- Painting complete residential homes
- Moving of furniture or other personal items
- Hazardous material removal (lead, asbestos, chemicals)
- Avoid poison oak, bees and other hazardous
- Sand blasting or other specialty equipment use not associated with average individual's ability to use equipment safely
- High elevation stocking, high reaching
- Heavy lifting (Worker's Compensation claims)

## How to Submit Your Project:

- The deadline to submit a project for selection is July 15, 2023 by 5:00 PM. The application link can be found at <https://www.cprsd2.org/doing-good-2gether>. Projects submitted by the deadline will be reviewed by District 2 and the selected project's team leader will be notified no later than August 15, 2023 by 5:00 PM. Please Note: Not all projects will be selected.

## Questions:

For questions contact Ashika Lal via email at [alal@southgaterecandpark.net](mailto:alal@southgaterecandpark.net).