

12/13/2023

Folsom Sports Complex | 66 Clarksville Road, Folsom, CA 95630



<https://us06web.zoom.us/j/86326467920>

Password Required: email iroberts@forpd.org for the meeting password

Order	Agenda	Items
1.	Welcome & Call to Order	11:06 AM
2.	Roll Call	<p>Present: Ashika Lal (President) Frankie Nelson (Dir. of Public Relations) Ian Roberts (Technology Rep) Penelope Crouse-Feehan (Advocacy Rep) Chelsey Adams (Secretary) Nina Sinor (Vice President) Eric Dexter (Sponsorship & Partnership Rep) J Long (Recreation Section Rep) - Zoom Evan Stork (Student Section Rep) Susie Patterson (Aquatic Section Rep/NCAMA) - Zoom Miranda Ellis (Dir. of Education) - Zoom Nicole Lowery (Treasurer) Dr. Abhijeet Shirsat (Educators Section Rep) - Zoom Dan Friese (Director of Programming) Kate Miller (President-Elect) Kimberly Vickers (Recreation Therapy Section Rep) Riva Ballis (Aging & Activities Section Rep/YTRS President) - Zoom</p> <p>Planned Absence: Adam Chow (Region 1 Rep) Jeffery Houser (D&O Section Rep)</p> <p>Absent:</p>
3.	Guests: Introductions	Guests- How Can D2 Help You? o Hailey – Cameron Park o Cynthia Mandel – City of Folsom
3.	Agenda Review & Approve	<p>Edits: none provided</p> <p>M / S / A as presented</p>
4.	Approval of Minutes	<p>Edits: none provided</p> <p>M / S / A as presented</p>
5.	Finance Report	<p>Checking: \$22,794.95 Savings: \$1,000.26</p> <p>Comments: Checking account statement – 11/24/2023 General Membership (says recurring – it is because we paid ½ up front and the remaining will be paid). 11/9/2023 – \$80 cash coded to 203 account changed to 206 (CEUs).</p> <p>M / S / A as presented</p> <ul style="list-style-type: none"> • PayPal Update

		<ul style="list-style-type: none"> ○ Stripe and Square – Square will be easier to get up and running and the % for in-person events is less. Recommendation to move forward with Square. ○ Pass the transaction fee on the purchaser or charge an additional \$1 online. ○ Link creation is easy and same as Paypal. ○ No contract or cancellation with Paypal. <p>M / S / A as presented</p> <ul style="list-style-type: none"> ○ Motioned by Dan Friese to move forward with Square as the new payment processor and \$100 to purchase the Square reader. Seconded by Kate Miller. Approved by all board members.
6.	Committee Reports	<ul style="list-style-type: none"> ○ Awards Program – Nina <ul style="list-style-type: none"> ○ Deadline to apply February 2, 2024 ○ Awards & Installation Banquet – Dan <ul style="list-style-type: none"> ○ Woodcreek contract has been provided. Facility is \$250 with no host-bar. Linens and AV can be used and provided. March 13, 4:30pm-7:30pm. Penelope to be Emcee. Save the Date to go out this week. Registration open by end of December. ○ Connection Committee – Nicole, Kate ○ Elections – Kate <ul style="list-style-type: none"> ○ Election Updates – Approved Candidate Slate ○ Voting will occur January 18-23, 2024 ○ We have a candidate for every elected position. ○ M / S / A the candidate 2024-2025 slate ○ Equipment Expo – Jeff ○ Fall Forum – Kate ○ General Membership Meeting – Dan <ul style="list-style-type: none"> ○ Meeting Recap - Attendance was double from 2022. Great venue, speaker, event. Want it to be more well-attended and look at marketing techniques for 2024. Admins said it was the highest turn-out and loved the postcards. Ashika will assist with Admin section meeting to keep the momentum going. Rain and construction maybe contributed to the low attendance. D1 does it in August as a picnic. Clarification on what the event is for students/educators to help them understand what the General Membership event is. Connect and appreciate our members. Putting a range on event fees for the coming year so agencies can plan budgets. ○ Lunch N' Learns – Miranda <ul style="list-style-type: none"> ○ No updates at this time. ○ Marketing/Swag – Penelope <ul style="list-style-type: none"> ○ Can we purchase recognition items (gift cards, coffee, giveaways). Take coffee to 1-2 agencies a year and film a reel on recognition. Attach to connection committee. ○ Park Forum – Ashika <ul style="list-style-type: none"> ○ Who is attending? Nina, Kate, Nicole, Eric, Penelope ○ Volunteers Needed! Evan ○ All 12 sessions are confirmed, waiting on 2/12 speakers to confirm. Make sure each hour session has entry, middle, and advanced topics. ○ Scholarships/Prof. Grants/MMS – Nina <ul style="list-style-type: none"> ○ Deadline – December 15! ○ Student Outreach/Campus Events – Evan & Abhijeet ○ Volunteer Outreach – Ashika
7.	Region/State Reports	<ul style="list-style-type: none"> ● Region 1 Update

		<ul style="list-style-type: none"> ○ State Board Meeting in January. Adam will be present in person at the January D2 meeting. Committee information to come out on a Research Project to look at recruitment in our field. Seeking D2 volunteers to join.
8.	Section & Other Reports	<ul style="list-style-type: none"> ● Administration – Nina <ul style="list-style-type: none"> ○ General Membership Recap of Admin Meeting – Administrators in attendance were engaged. Discussed conference and fall forum. Like to meet 11 AM-1 PM. Want to know the date, location, and time to be sent out. Will decide on dates at the Board Retreat. ● Advocacy/Advancement – Penelope – no update ● Aging Services & Activities – Riva <ul style="list-style-type: none"> ○ Tuesday Aging Section Intensive in Palm Springs ● Aquatics/NCAMA – Susie <ul style="list-style-type: none"> ○ January 19 Workshop. Inservice sharing and guidance. The next meeting is January 11 in Southgate. CAMS was successful with the new format. ○ Look into ideas for appreciation instead of gift cards. ○ M / S / A the activity proposal for NCAMA ● Development & Operations – Jeff <ul style="list-style-type: none"> ○ Focused on elections. Do not have a candidate for VP. Trying to promote scholarships - \$2,000. Preparing for the conference and maybe having a booth in the expo hall this year. Planning a symposium in Palm Springs. ● Director of PR Update – Frankie <ul style="list-style-type: none"> ○ Newsletter went out. Ideas to come on how to make the newsletter better. Add a video newsletter. Send Frankie content to share on social media. Elections idea – have the candidates send a headshot, paragraph, and video of why they want to join the board. Conference 2024 ideas. ● Educators – Abhijeet – no updates ● Partnership for Quality Living – Kate <ul style="list-style-type: none"> ○ Focused on HOH nominations. Peak Adventures is the head runner for 2023. Thank Wayne Lowery for sharing with the Admin Section on the benefit of staying connected to the Admin Section and supporting D2. ● Recreation – J <ul style="list-style-type: none"> ○ Getting prepared for Conference 2024 ○ YTRS – Riva <ul style="list-style-type: none"> ○ M / S / A proposal for Rec Cloud 2024 ○ 11/30/2023 – training on building adaptive programming at CSD ○ 8:30 AM – 4:00 PM January 31 at Wackford ● Recreation Therapy – Kimberly <ul style="list-style-type: none"> ○ January 9 meeting. In planning for Rec Therapy Intensive at Conference. Handout provided on universal design. ● Sponsorship – Eric <ul style="list-style-type: none"> ○ Park Forum ○ Region 1 Social in Palm Springs – Tuesday 2/27 6:30 PM-9:30 PM or 6:00 PM-9:00 PM. Cal East Bay, CALA \$1,000, and \$500 USA Shade ● Student Section – Evan - no update ● Technology Update – Ian <ul style="list-style-type: none"> ○ Google updated its AI and trained it on photos, videos, and text. Windows 11 with Copilot will help with creating descriptions. Can create coloring sheets, flyers, posts, etc.
9.	Old/Unfinished Business	<ul style="list-style-type: none"> ● Board 100 Awards

		<ul style="list-style-type: none"> ○ Updates from Chelsey, Kate, and Ashika ○ Provide feedback on edits by 12/20/2023 by 5:00 PM ● February 14 Board Meeting in Paradise <ul style="list-style-type: none"> ○ Poll – Allison, Ian, Ashika, Nina, Nicole, Penelope, Evan, Kate, Susie ○ Location Update ○ Carpool Options – Ashika is driving (3 people), Nina is driving, Frankie can drive (7 people) ○ Evan will invite the JCs and colleges in the area to come to the meeting.
10.	New Business	<ul style="list-style-type: none"> ○ State Conference Poll <ul style="list-style-type: none"> ○ Who is going? Allison, Frankie, Eric, Penelope, Nicole, Kimberly, Kate, Nina, Ashika ○ Reminder: Leadership Meeting – Friday, March 1
11.	Good of the Order/ Announcements	
12.	Adjournment	1:00 PM

D2 President

Date

D2 Secretary

Date