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## California Park & Recreation Society District 2 Board Meeting Agenda

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Board of Directors Annual Retreat  
Wednesday, March 22, 2023  
9AM – 3PM

Garfield House – 8516 Fair Oaks Boulevard Carmichael, CA

Present: Ashika Lal (President) | Nina Sinor (Vice President) | Nicole Lowery (Treasurer) | Chelsey Adams (Secretary) | Frankie Nelson (Dir. of Public Relations) | Miranda Ellis (Dir. of Education) | Riva Ballis (Aging & Activities Section Rep/YTRS President) | Susie Patterson (Aquatic Section Rep/NCAMA) | Dr. Abhijeet Shirsat (Educators Section Rep) | Penelope Crouse-Freehan (Advocacy Rep) | Jeffery Houser (D&O Section Rep) | J Long (Recreation Section Rep) | Kimberly Vickers (Recreation Therapy Section Rep) | Evan Stork (Student Section Rep) | Eric Dexter (Sponsorship & Partnership Rep) | Ian Roberts (Technology Rep)

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Absent: Kate Miller (President-Elect) | Dan Friese (Director of Programming)

- 9AM - Welcome Breakfast & Call to Order – **9:11 AM**
- 9:05AM - Introductions
- 9:15AM - Special Presentation from Todd Sebastian, Parks, Recreation & Maintenance Services Director for the City of Lathrop – **ROI (return on investment), Quality over quantity, Branding (simple), Think outside the box (9 dots with 4 lines activity), leave something better than you found it, what is our measurable impact to leave our 2023-2024 legacy?, Open your MIND – Open your WORLD challenge, (Heineken – [video](#))how do we get those not involved in our district involved this year?, Make magic happen, Love it (what do we tweak, change, enhance) or List it (time to retire it) concept, First Follower mentality, (leadership from dancer – [video](#))**
- 10AM - CPRS D2 Board Binders Contacts checked – **Ashika to update and send out, Ian to create group email list**  
2023 – 24 Vision – Connection, Communication, Engagement & Accountability  
Individual Goal Setting – Pre-Retreat Survey - **Everyone shared one goal. Ashika will type up and send out to everyone.**  
Accountability Check-ins – **Every other month**



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Expectations for the 2023-24 Year – Communication, Connection, Engagement & Accountability – **Reach out to others on the board to sit in for you at meetings that you are unable to attend (sections, regions, etc.)**  
Section Representatives – Connection – **discussion had and hoping to see updates on connections each month to stay informed**

- 11AM – 2023-24 Budget (Nicole) – **discussion had. Dr. Abhijeet asked why we use US Bank? Corrections caught – Nicole will fix.**  
***Motion for Nina and Chelsey to be added to the US Bank account. Second made. Motion approved and passed.***  
***Motion to remove Rjahja's name from the PayPal Account. Second made. Motion approved and passed.***  
Activity proposals must be brought to board meeting prior to event to be discussed and approved by board.  
Fillable forms on google drive – Ian to set-up and share only the specific folder needed. (File sharing)  
TOT  
***Motion to approve the 2023/2024 CPRS District 2 Budget to Actuals with changes - adding \$2000 to Fall Forum Sponsorship (line 206) and YTRS Sponsorship (line 706). Second made and passed.***  
Event Proposals
- **General Membership Meeting Involvement (reach out to D2 Administrators, send 5 staff get 2 at discount or free)**
- Review CPRS State By-Laws – **discussion had**  
Answer Book – **discussion had**  
Resource Manual – **executive committee will look over in detail and bring updates to future meeting.**
- 11:50AM - Old Business
- a. Financials – Review & Approve January – March (Nicole)  
***Motion to approve January and February Financials. Second made and passed.***
  - b. Minutes – Review & Approve February Minutes (Nina/Chelsey)  
***Motion to approved February Minutes. Second made and passed.***
- 12PM - Lunch
- 12:30PM- 2023-24 Committees  
Use of Volunteers on committees



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Overview of Committees – Take Sign-ups, Assigning Roles - **add Marketing/Swag Committee, awards – get ahead of seeking submissions and award where we can (no extension)**

1PM-

Calendaring

Review Large Events & Recurring D2 Events – **list the “Meet the Board” event.**

Establish Out of Area Board Meetings – **February & November highest show-up rate by D2 Board; second Wednesday of each month. Board approved to move to second Wednesday of each month. Meeting locations are TBD.**

**May 10:**

**June 14:**

**July 12:**

**August 9:**

**September 13:**

**October 11:**

**November 8: Placerville**

**December 13:**

**January 10:**

**February 14: Paradise**

**March 13:**

Establish First Committee Meeting for Committees

Newsletter Publication 2x a Year

2PM -

New Business:

D2 Instagram Account – **benefit driven, plan, will come back to this**

District 2 #hashtag - **#D2doing2much**

Awards & Installation Banquet Recognition of Scholarships – **rope in YTRS & NCAMA awards into the Awards & Installation Banquet**

Awards & Installation Award Winners & State Awards: Criteria & Timeline – **talk with Stephanie on submitting winners of D2 awards to State Board, D2 pay the difference**

D2 Day of Service – **D2 agencies submit, what are the requirements, committee picks what they can commit to, put out and see what/who submits, Community improvement.**

Current Leaders & Future Leaders (Miranda & Ashika) – **Patrick Larkin, invite higher level leaders to come in and talk about their positions**



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Review Survey Ideas – Inclusion Training (can we add to Fall Forum? 4 session track, CEUs, Intensive, Certificate of Completion), Picnic style membership meeting – FUN!, Communicate to the student body and get them involved, more board support for YTRS, Showcase membership, incorporate user groups (GSSA example)

Board Challenge – Connection! – Take 5 outlying agencies, introduce, invite to event or meeting, at beginning of meeting intro, who they are and what they need from D2, let Ashika know and can add to agenda or event plan, can have multiple at the meeting (zoom). #Take2withD2

2:30PM - Open Space – Chelsey back-up to Nicole for financials at events  
Adjournment – 2:45 PM to May 10 meeting  
No-host social to follow

Chelsey Adams, D2 Secretary  
Name, Title

  
Signature

03/22/2023  
Date