

California Park & Recreation Society

District 2

Board Meeting Agenda



Board of Directors Meeting MINUTES

Wednesday, December 7, 2022

2010 1st St, Lincoln, City of Lincoln

11:00am – 1:00pm

Zoom Conference Call: <https://us06web.zoom.us/j/5504878292>

- 1) Welcome & Call to Order **11:04 AM**
- 2) Review & Approve
 - a. Meeting Minutes – Review & Approve November **Approved**
 - b. Financial Reports – Review & Approve November **Nicole provided an update regarding the Equipment Expo financial history: please see attached document**
 - i. Update Bank Accounts – **(Mark) Kate still doesn't have a bank card, Nicole and Kate will connect this month to get this done.**
 - ii. Fall Forum Finance Update – **will be reported on a later date**
- 3) Old Business
- 4) New Business
 - a. Fall Forum Review - **Ashika - Once all expenses are in checks will be cut to other Districts. CEUs should have been sent out yesterday or will be sent soon. The event was great and went well.**
Elle - The speakers were great, and people really liked them.
Mark - Woodland should be available to host next year. Would like to use the front entry if we return to CSD.
Wayne – Appreciated being able to showcase PQL. He liked Mark's idea of making it region-wide.
Nicole – Suggested more signage for room locations and suggested we ensure speakers have the equipment that was requested.
Miranda – Give speakers a heads up that Wi-Fi for the entire room could be a challenge.
Penelope – Can speakers get survey results?
Ashika – Will get survey results to all speakers.
J – Thanked everyone for taking care of the facility.
Nicole – Suggested a secure location or person from D2 to hold the cash so that she can attend the event.
 - b. GENERAL MEMBERSHIP – **Dan F. – The event is at the Escape Room, 6 rooms were originally scheduled to start at 2pm. Will make some adjustments due to the number of attendees. Andre will be speaking at 2pm, he will speak on the importance of teamwork and how CPRS has contributed to his career.**
 - c. PQL/Sac State Event – **Ashika – We are scheduled to be at Sac State on 2/1 from 3-5pm. Abhijeet – has scheduled the room from 3-5pm, students will be informed. He will check with teachers and try to get all teachers to add the info to their syllabus and provide extra credit. Mark – plan for this to be a full day of CPRS stuff because we have a board meeting that day.**
 - d. Park Forum Event – **Mark – the event will be on 2/23/23 9am-2:10pm, at the Maidu Community Center in Roseville. Nine different sessions are scheduled for the day.**



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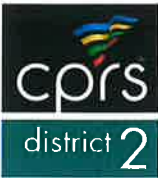
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Food trucks will be at this event. 150 people can attend, and it is a \$30 registration fee.

- e. D&O Section Rep – Mark – Dan resigned from the position because he moved out of state. Jeff Houser from the City of Roseville will be the new D&O Rep.
- 5) Committee Reports
- a. Elections – Ashika – Elections are closed, and all positions were applied for.
 - b. Lunch 'n Learns - Miranda – The next meeting will be on 1/18/23 and focus on tourism. The following meeting will be on 2/16 @ Lincoln, the meeting will be focused on Sports. 3/15 meeting will be the Current Leaders Future Leaders meeting and will be at Carmichael. The Active Shooter meeting in Nov. was awesome. The Sacramento County Sheriff's Department is willing to send an officer someone from his department would be willing to come out to your parks and asses the park and provide feedback.
 - c. Awards Program Kate – will start sending weekly emails about the awards.
 - d. Professional Grants & Student Scholarships Kate – The deadline is 12/15, she plans to send daily reminder emails for people to apply. Will send the info to Abhijeet so he can get it out to students. Will notify those who did not receive grants and scholarships that they did not receive them.
 - e. Awards & Installation Banquet (Dan F) Mark – No updates. Do we want to start at 4pm instead of 6pm? The group was ok with that. It was brought up that if we start later spouses would be encouraged to come. This will be discussed at committee meetings. Ian – needs to add a link to sign up for the awards and installation banquet.
- 6) Section & Additional Group Reports
- a. Region 1 Update
 - i. CPRS Region 1 Rep Update – Adam Chow - Not a lot of updates for the State Board, they are working on elections right now. Region Section Rep candidate forums will be coming soon in early January those will be held virtually. Voting will start on 1/11 and due on 1/23. Adam will send over the rules for the elections. The next State Board meeting will be in Bakersville on 1/12 & 1/13, it will be on zoom.
Mark – we need to put events on the CPRS website.
 - b. Aquatics Section (Susie)
 - i. NCAMA – (Susie) LGI review this Friday in Roseville. A workshop will be on 1/20 in Roseville and there are some dynamic speakers scheduled. The safety class survey is out and results will be sent to all NCAMA members. The next meeting will be on 1/12 at Pat O'Brien Community Center in Southgate. Waitlists and how to handle them will be discussed at the next meeting.
 - c. Recreation Section (J) no reports.
 - i. YTRS (Riva) 1/11 At the Wackford Community Center 9am-4pm Camp Cloud. The cost to attend is \$25 and lunch is included. Topics covered include independent contractors, JEDI, and Staff recruitment, it will be a great event. 12/14 YTRS meeting is scheduled from 11am-1pm on Summer Prep. 2/8 meeting focus on Parttime Staff, 3/8 handling difficult situations and the April meeting will be on Gender Identity.
Mark - Add Camp Cloud to D2 scheduled events.
Ian – Riva send over meeting dates and he will update them on the website.



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- d. Public Relations Update - Erik H – Trying to keep up with all of the emails. Please cc notifications to both Mark and Ashika so they could post as well.
 - e. Admin Section – Kate – the last meeting was in November, and they discussed teen advisory boards and teen programs, they are preparing for the Directors Academy on 1/19-1/20. Focusing on board nominations.
 - f. Aging Services & Activities Section (Riva) – No updates.
 - g. Development & Operations Section (Dan) – No updates.
 - h. Educators Section - Abhijeet – the department has been reccredited for the next 7 years. There is an advisory committee in the Recreation Parks and Tourism department, if anyone wants to join, please contact him.
Mark – Sierra College has folded its Recreation department. A great discussion was held discussing the status of Rec Departments statewide. The overall theme was that we need to get the word out more about Rec jobs. Everyone agrees that outreach is very important.
 - i. Students Section – Elle - is working on outreach to high school students.
 - j. Recreation Therapy Section - Kim – No updates
 - k. Advocacy Update (Penelope) No updates. Meeting on 12/15.
 - l. Partnership for Quality Living (Ashika) – Wayne – PQL now has a position on the board of directors as a student representative. They are working on recruiting new board members. Suggested that we list board members and agencies on the D2 website.
 - m. Technology Update - Ian - 5,500 November website page views. Get the word out sooner for General Membership Meeting and all meetings and events. Still working on recording for Fall Forum once he is done, he will get it over to CPRS.
- 7) "Open Space" Penelope - Folsom is hiring cultural arts coordinator
- 8) Adjournment 12:25pm

Equipment Expo:

Revenue -

Attendees: \$2,259.93 183 Attendees
Sponsors: \$4,357.95 17 Vendors and Sponsors
Vendors: \$4,726.29
Prize Giveaway: \$970.17

(Money goes to Maintenance Scholarships)
Total Revenue: \$13,314.34

Expenses -

Food: \$4,561.34
Supplies: \$594.76
Total Expenses: \$5,156.10

Total: \$8,158.24

**Waiting on \$360 from Roseville for attendees (did not put into total yet) **

Fall Forum:

Revenue -

Sponsors: \$1,000.00 1 Sponsor
Attendees: \$11,130.17 141 Attendees
Total Revenue: \$12,130.17

Expenses -

Food: \$4,225.00
Total Expenses: \$4,225.00

Total: \$16,355.17

Fall Forum not complete numbers because we are waiting on all the expenses from other districts

2022: \$8,158.24
2021: \$11,162.59
2020: did not hold event
2019: \$7,200.60
2018: \$4,050.01

