

CPRS District 2 2022-2023 Jane H. Adams Professional Development Grant

District 2, (D2) of the California Park & Recreation Society, CPRS, is offering the Jane H. Adams Professional Development Grant program for its members. Recognizing that employing agencies have limited training and development budgets, this grant program has been developed to offer D2 members the opportunity to receive financial assistance to continue his/her professional development. D2 has made \$1500 available for grants to be awarded to deserving individuals who have demonstrated a dedication to the profession. Each grant applicant may be awarded grants of up to \$500 per year. Grants may be used to pay the registration fees, lodging and travel expenses (excluding meals) for training opportunities that are offered for professional development of the park and recreation professional:

The recipient of the grant will be *required* to complete service to D2 by assisting with workshops, serving on a committee or filling a D2 Board position.

PROFESSIONAL DEVELOPMENT GRANT CRITERIA:

- 1) Applicants must be employed by a CPRS D2 agency.
- 2) Applicants must demonstrate a dedication to the profession through current and past professional affiliations and involvement.
- 3) Applicants must explain how they have contributed and or plan to contribute to CPRS D2.
- 4) Applicants must complete and submit the D2 Jane H. Adams Professional Development Application form, and requested attachments by the posted deadline.

SELECTION PROCESS:

Grants will be awarded based on the above listed criteria and the merit of the application. The selection committee reserves the right to reject any and all applications that do not meet the grant criteria. The selection committee shall be members of CPRS D2 and be appointed by the current CPRS D2 President. The committee shall review and rank eligible applications and forward its recommendations to the D2 Board for final approval and award of the grants.

APPLICATION SUBMISSION

Submit completed grant application form, a current copy of your resume, and a copy of the registration form/brochure of the program/training/conference for which you are requesting funding to:

Kate Miller, CPRS District 2 Vice President
El Dorado Hills Community Services District
1021 Harvard Way, El Dorado Hills, CA 95762

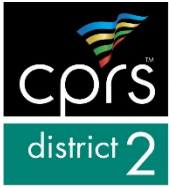
kmiller@edhcsd.org
Phone: 916-643-4360

TIME LINE:

All application materials are due by 5 pm on **Thursday, December 15, 2022** via email to kmiller@edhcsd.org. Grant recipients will be announced as soon as possible after the closing date of applications.

Please submit ALL materials to kmiller@edhcsd.org.

Grant recipients must attend the said program/training/conference to receive reimbursement. Expenses must be incurred before March 10, 2023. Receipts and a reimbursement request must be submitted to CPRS D2 by March 31, 2023. Requests submitted without receipts or requests submitted after March 31, 2023 will not be reimbursed.



**CPRS District 2
2022-2023 Jane H. Adams Professional Development Grant**

Grant Application Form

Name: _____

Position/Title: _____

Agency: _____

Address: _____
(Street address) (City) (State/zip)

Phone: _____
(Daytime) (Evening) (Mobile)

Email: _____ CPRS Membership # _____

I am requesting funding for registration for:

Name of program/training _____

Date of program/training _____ Amount requested \$ _____

Please describe the personal benefits you expect to gain from attending this program.

Please describe the benefits District 2 will receive from awarding you this grant.

Please provide two professional references below:

1. _____
(Name) (Agency) (Phone)

2. _____
(Name) (Agency) (Phone)

Please describe how you have demonstrated a dedication to the profession through current and past professional affiliations and involvement.

Please describe how you have demonstrated a sincere desire to contribute to CPRS and District 2.

Please attach a copy of your current resume to this application.

Please attach any information you have (i.e. registration form, brochure) on the program/training for which you are requesting funding).

Please submit ALL materials to kmiller@edhcsd.org.

I understand that this application will be considered for funding based on the criteria set by the District 2 Board of Directors. By receiving this application, CPRS District 2 does not guarantee full or partial funding of this request.

I understand that expenses must be incurred before March 10, 2023 and that I must submit receipts and a reimbursement request to CPRS District 2 by March 31, 2023. Requests submitted without receipts or requests submitted after March 31, 2023 will not be reimbursed.

I attest that the information provided in this application is true and accurate to the best of my knowledge.

Applicant Signature: _____ Date: _____